

INTERIM REPORT  
TO  
IMIA BOARD MEETING  
(MEXICO CITY, APRIL 9-12, 1980)

MEDINFO 80  
ORGANIZING COMMITTEE

1. Recent MEDINFO 80 Organizing Committee Meeting and Subjects for Discussion

23th meeting, (October 15, 1979)

Report on the results of IMIA meeting (Berlin)  
Schedule for "Information Processing Joint Exhibition "80"  
Interim report on the number of notices of intention to submit papers

24th meeting (November 27, 1979)

Report on distribution of Second Announcements  
Interim report on the number of registrants  
Exhibition: Exhibitors meeting  
WHO co-sponsorship  
Keynote speakers in opening ceremony

25th meeting (January 8, 1980)

Extension of deadline for receipt of papers  
Activity schedule of public relations  
Opening ceremony schedule  
Ladies Committee  
Negociation with Keio Plaza Hotel

26th meeting (February 20, 1980)

Interim report on the number of registrants and papers submitted  
Layout of the conference site  
Discussion on hotel accommodations  
A unit price, of the Proceedings  
Discussion on invitation  
Exhibition: Exhibitors list

27th meeting (March 26, 1980)

Interim report on the number of registrants and papers submitted  
Exhibition: Final floor plan  
Discussion on site visit  
Report from Ladies Committee  
Issue of memorial postage stamp  
Report to IMIA meeting

2. Money Flow up to March 31, 1980 (unit: yen)

Item	Type of Expenditure	Budget	1977	1978	1979 1st Half	1979 2nd Half	1980 1st Qtr.	Total
1.	Program Committee	9.620.000	-	2.911.135	57.665	55.071	485.727	3.509.598
2.	Steering Committee	1.532.000	-	498.600	-	-	-	498.600
3.	Proceedings Committee	500.000	-	312.908	-	-	-	312.908
4.	Organizing Committee	2.180.000	163.440	228.250	102.000	101.000	72.000	666.690
5.	Secretariat	8.393.000	93.560	1.943.418	628.684	1.297.927	995.918	4.959.507
6.	Public Relations	8.250.000	338.715	1.086.065	2.210.025	2.579.782	77.555	6.292.142
7.	Printed Matters and Registration	10.410.000	-	-	-	-	-	-
8.	Facilities	1.372.000	-	-	-	-	-	-
9.	Contingency	5.000.000	-	-	-	-	-	-
	Total Expenses	47.312.000	595.715	6.980.376	2.998.374	4.033.780	1.631.200	
	Cumulative Expenses		595.715	7.576.091	10.574.465	14.608.245	16.239.445	16.239.445
	<u>Income</u>							
1.	IFIP Loan		-	551.300	-	-	5.790.236	6.341.536
2.	Japanese Loan		163.44	7.717.300	102.000	101.000	72.000	8.155.740
3.	Advanced Registration		-	150.000	1.550.000	825.000	356.500	2.881.500
4.	Full Registration		-	-	-	-	-	-
5.	Pair Registration		-	-	-	-	160.000	160.000
6.	Advertising Revenue		-	-	300.000	100.000	-	400.000
7.	Bank Interest		3.757	7.070	5.436	5.461	37.286	59.010
	Cash Flow		167.2	8.425.670	1.957.436	1.031.461	6.416.022	
	Cumulative Cash Flow		167.197	8.592.867	10.550.303	11.581.764	17.997.786	17.997.786

Balance                      1.758.341

### 3. Number of Papers Submitted by Country

(As of Feb. 28, 1980, Excludes Session Chairmen's Papers)

Country	Papers Submitted
Argentina	1
Australia	2
Austria	3
Belgium	5
Brazil	1
Bulgaria	1
Canada	3
China (Taiwan)	1
Czechoslovakia	1
England (U.K.)	18
Finland	1
France	41
German Demo. Rep.	2
German Fed. Rep.	40
India	1
Italy	9
Japan	137
Mexico	1
Netherlands	23
New Zealand	1
Nigeria	1
Norway	3
South Africa	2
Spain	2
Sweden	8
Switzerland	5
U.S.A.	46
U.S.S.R.	3
Total	362

#### 4. Exhibition

Joint exhibition sponsored by MEDINFO 80, CONGRESS 80 and DATA SHOW will be held in the Tokyo International Trade Center from Oct. 3 to 8, 1980.

The number of exhibitors is 130. Exhibitors list related to medical informatics is as follows.

- (1) The Medical Information System Development Center (Japan)
- (2) Nippon Telegraph and Telephone Public Corporation (Japan)
- (3) Nippon Electric Co., Ltd. (Japan)
- (4) Hitachi, Ltd. (Japan)
- (5) Tokyo Shibaura Electronics Co., Ltd. (Japan)
- (6) Fujitsu Ltd. (Japan)
- (7) Oki Electric Industry Co., Ltd. (Japan)
- (8) Nihon Kohden Kogyo Co., Ltd. (Japan)
- (9) Omron Tateishi Electronics Co. (Japan)
- (10) San-ei Instrument Co., Ltd. (Japan)
- (11) Suzuken Co., Ltd. (Japan)
- (12) J. Osawa & Co., Ltd. (Japan)
- (13) Dodwell & Co., Ltd. (Japan)
- (14) A.M. International Co. (U.S.A.)

#### 5. Travel Arrangement

Kinki Nippon Tourist Co., Ltd. was appointed as official travel agent for domestic services.

Kinki Nippon Tourist Co., Ltd.  
Foreign Tourist Dcpt.  
Jujiya Bldg., 3-5-4 Ginza, Chuo-ku,  
Tokyo 104, Japan  
(TEL 03-567-7371)

Organizing Committee was informed that the following travel agents were appointed as official travel agents in respective country.

##### U.S.A.

Garber Travel  
1406 Beacon Street  
Brookline  
Massachusetts 02146  
U.S.A.

##### Canada

P. Lawson Travel  
2 Carlton Street  
Suite 1415, Toronto  
Ontario M5B 1KZ  
Canada

United Kingdom

Meon Travel  
32 High Street  
Petersfield, Hampshire  
England GU32 3JL

F.R.G.

Wagons-lits Reiseburo  
Kongresszentrale  
Arndstrasse 33  
6000 Frankfurt/Main 1  
F.R.G.

Netherlands

Raptim Nederland B.V.  
Koningin Julianaplein  
Postbus 11628  
2595 AA  
Den Haag  
Netherlans

Austria

Reiseburo Mondial  
Kaiser-Franz-Ring 2  
A-2500 Baden, Wien  
Austria

6. Opening Ceremony Schedule (Tentative)

- 9:30 Set up of Koto instruments  
9:40 Start of Koto music  
9:50 Guests on the stage seated  
10:00 End of music  
10:05 Declaration of opening (Secretary General)  
10:06 Opening Address (O.C. Chairman)  
10:11 Address (P.C. Chairman)  
10:16 Address (President of IMIA)  
10:21 Address (WHO representative)  
- Intermission -  
10:45 Keynote Address "The Basic Concept of Systematization  
of Medical Information"  
(Dr. Taro Takemi)  
11:15 Keynote Address " (Title is undecided) "  
(Prof. Allan Cormack)  
12:00 End of Ceremony

## 7. Invitation

	Travel Expenses	Accommodation	Registration Fee	Honorarium
Prof. A. Cormack (Keynote Speaker)	X	X	X	X
Dr. Tare Takemi (Keynote Speaker)			X	X
Session Chairmen from abroad			X	
Session Vice Chairman from abroad			X	
WHO Participants			X	

## 8. World Health Organization Sponsorship

WHO officially decided to sponsor MEDINFO 80 in November, 1979. Its implications are:

- 1) The name of WHO will appear in all the official documents of MEDINFO 80.
- 2) WHO does not give any direct financial support to MEDINFO 80.
- 3) Dr. Hiroshi Nakajima, Director of Regional Office for the Western Pacific of WHO, will attend the opening ceremony to make a short speech as a representative of WHO.
- A) WHO help organise 2 workshops, "Medical Informatics for Developing Countries" and "Informatics to Improve Medical Care of a Nation". One of the co-chairmen of the above workshops are the personnel from WHO. WHO will invite some participants to this workshops from developing countries with financial support.
- 5) All the participants supported by and from WHO will be exempted from the registration fee.

## 9. Site Visit

Organizing Committee is now planning several site visits in Tokyo.

Date: Afternoon, October 2 (Thursday)

Place (Scheduled):

- (1) Telecommunications Science Hall of N.T.T.
- (2) Kasumigaseki Exhibition Center of N.T.T.
- (3) Exhibition Room of MEDIS-DC
- (4) System Laboratory of Fujitsu Ltd.
- (5) The Kanto-teishin Hospital
- (6) Tokyo Metropolitan Komagome Hospital
- (7) PL Tokyo Health Control Center
- (8) Shared Hospital Information System Center

## 10. Social Programs

### (1) Opening Reception

Date: Evening, September 29 (Monday)

Site: Keio Plaza Hotel, Concord Room

### (2) Excursion

Date: Afternoon, October 2 (Thursday)

I) For Kamakura (an ancient city in the middle ages, famous for its Zen temples, shrines and a huge statue of Buddha)

Cost: ¥6,500/person (Dinner is not included.)

ii) For Bonsai-mura (a famous village for its potted dwarfed trees)

Cost: ¥6,500/person (Dinner is not included.)

### (3) Farewell Party

Date: Evening, October 3 (Friday)

Site: Keio Plaza Hotel, Concord Room

Cost: ¥8,000/person

### (4) Ladies Program

#### i) Full Day Course

Date: October 1 (Wednesday) 9:00 a.m. - 4:00 p.m.

Place: Asakusa, Sensoji Temple

Cost: ¥5,000/person (Lunch is included.)

#### ii) Half Day Course

Date: October 3 (Friday) 9:00 a.m. - 12:00 p.m.

Place: Mitsukoshi Department Store (Flower arrangement show etc.)

Cost: Undecided



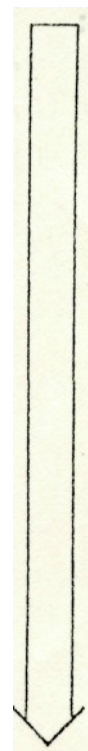
11. Schedule until MEDINFO 80 (revised December, 1979)

Months to MEDINFO 80

1978	Mar.	Preliminary program and PC budget to be reviewed and approved by: (1) First meeting of PC (Berne) (2) Steering Committee	30
	May	PC chairman and members invite session chairmen and vice chairmen.	28
	Oct.	Second PC meeting (Osaka) to review and approve final program, including: (1) Session subjects (2) Session, chairmen/speakers (3) Session vice chairmen (4) Invited speakers  Proceedings Committee presents to Program Committee our final draft of instructions to authors.	23
1979	Jan.	First Announcement (Call for papers)  Notification of author's intent to submit papers will begin to be received.  Author's kits will begin to be mailed out.	20
	Apr.	Final selection of session chairmen and vice chairmen	17
	Aug.	Second Announcement (Final call for papers)	13
	Oct.	Author's kits will be mailed to those additional persons intending to submit papers.	11
1980	Jan. 31	Deadline for receipt of papers by PC chairman on "camera ready" mats.	8
	Feb. 10	PC chairman lists, acknowledges, assigns and refers a copy of papers to session chairmen, vice chairmen, and to Proceedings Editor.	7
	Mar. 10	Session chairmen and vice chairmen send their recommendations, rankings and comments to PC chairman.	6
	Apr. 14 -15	Third meeting of PC in San Francisco to receive a master list of papers submitted and to select final papers.  "Camera ready" papers forwarded to Proceedings Editor at conclusion of this meeting.	5

Months to MEDINFO 80

1980	May 1	Deadline: Final "camera ready" manuscripts delivered to Editors.	5
	May 30	Deadline for receipt of "second copy" retyping by selected authors.	4
		Distribution of Third Announcement including final program	
	Jun. 15	Deadline: Editors' complete work	3
		Deadline: "Camera ready" papers to photographers	
	Jul. 1	Deadline: Photographic film to printers	3
	Sep. 1	Deadline: Production of bound volumes of Proceedings	1
	Sep. 15	Deadline: Copies of bound volumes delivered to MEDINFO conference site	
	Sep. 29- Oct. 4	MEDINFO 80 TOKYO	



12. Schedule of IMIA General Meeting in Tokyo

September 29 (Monday) 9:00 - 17:00

October 2 (Thursday) 13:00 - 17:00

Place of meeting is to be announced.

Dinner party with Japanese Organizing Committee members is scheduled in the evening of October 2.